

such square footage. In preparation for presenting an RFP, the Director visited the Northeast Massachusetts Mosquito Control and Wetlands Management District, and the new Bristol County Mosquito Control District location. Based on observations at these new sites and the Districts needs, The Director and Field Operations Manager reviewed and revised the RFP to reflect a reduction in garage square footage requested, but a figure that is still higher than the other Districts. The District feels that the goal is still to get as many of the vehicles and as much equipment in garage space as opposed to outdoor storage where it is exposed to weather and vandalism. The Director has forwarded an RFP to DCAMM and Peter indicated that DCAMM's intent was to put the RFP out for bids in October.

Action: The Budget Overview Report was unanimously accepted on a motion by Mrs. Shea.

Agenda Item: Employee and Related Overview

a. Entomologist Position update

The Director updated the Commission of the backfilling of the entomologist position. Kaitlyn O'Donnell has been employed for almost 3 weeks and the Director and Field Operations Manager have only positive reviews at this time.

Action: No action needed.

Agenda Item: Fieldwork Overview

The Director passed out a spreadsheet of year to date field work noting the recent end of spraying for the season and the transition to primarily water management field work for the fall and winter

Action: The Fieldwork Overview Report was unanimously accepted on a motion by Mrs. Chapell.

The Commission set the next 2 meetings of the Commission for October 28th, 2015, at 4:30 pm, and December 3rd, at 4:30pm both at District Headquarters.

At 5:02 P.M. the meeting was adjourned on a motion by Mr. Jacques.

Respectfully submitted,

Maureen MacEachern, Chairman