

# Norfolk County Mosquito Control District

Commission Meeting

September 26, 2013

The Meeting was called to order at 4:00 P.M. at The District Headquarters

Those present were:

Richard Pollack, Chairman	Norman Jacques
Robin Chapell	Linda Shea
Maureen MacEachern	David Lawson, Director
	Caroline Haviland, Field Operations Manager

The minutes of the August 15, 2013, Commission Meeting was unanimously accepted on a motion by Mrs. MacEachern, seconded by Mr. Jacques. Mrs. Shea abstained.

The Director presented a brief summary of the overall budget situation. The fiscal year 2013 is closed with a final confirmed rollover of \$166,378. The Director reminded the Commission that the FY 2015 proposed budget of \$1,628,967 has been sent to the SRMCB Projects Administrator in Boston. This number will be presented to the towns at the Public Budget meeting which was set for January 23, 2014 at 8:30 a.m. at Walpole Town Hall, with a snow date of January 30<sup>th</sup>. This budget is a 2.5% increase over FY 2014. The overall Budget Review Report was unanimously accepted on a motion by Mr. Jacques, and seconded by Mrs. Shea.

The Director then reviewed the field work accomplished report. The Director noted the record number of requests for ULV applications and the corresponding record acreage treated for this year. The Field Operations Manager gave a brief update on the status of the new Muskeg and water management work in progress. The Commission, Director and Field Operations Manager engaged in a discussion of how the District could be best prepared for WNV and EEE outbreaks. The Commission unanimously voted, on a motion by Mrs. Chapell, seconded by Mrs. Shea, to accept the field work accomplished report.

Mr. Pollack updated the rest of the Commission on progress with HR 3568 and a possible vote on it in the near future.

The Director noted that the SRMCB Projects Administrator was visiting the office on October 1<sup>st</sup> to begin filling out DCAM forms for initiating a search for a new district headquarters location.

The next meeting date was reaffirmed for October 16<sup>th</sup>, at 4:00 pm at District headquarters.

At 4:50 P.M. the meeting was adjourned on a motion by Mrs. Shea.

Respectfully submitted,

Linda R. Shea, Vice-Chairman