



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
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ROBIN L. CHAPELL **NORMAN P. JACQUES** **MAUREEN P. MACEachern** **LINDA R. SHEA** **RICHARD J. POLLACK, PhD**
 Commissioners

DAVID A. LAWSON
 Director

CAROLINE E. HAVILAND
 Field Operations Manager

October 2, 2014 Regular Meeting Minutes of the Norfolk County Mosquito Control District Commission

Commissioners present:

Linda Shea - Chairman, Robin Chapell, Norman Jacques

Commissioners absent:

Maureen MacEachern, Richard Pollack

Quorum: There was a quorum established.

Others in attendance:

David Lawson, Director

Caroline Haviland, Field Operations Manager

Note taker:

David Lawson

The Meeting was called to order at 5:02 P.M. at District Headquarters

Agenda Item: Approval of Minutes

Action: The minutes of the August 28, 2014 Commission meeting were unanimously accepted on a motion by Mrs. Chapell.

Agenda Item: Budget Overview Report

The Director presented a summary of the current financial status of the District. The District rolled over \$168,912 from FY2014 into FY 2015. The District estimates spending \$1,658,245 in FY 2015 which would then roll over \$139,634 into FY 2016. An initial FY 2016 budget request of \$1,669,691 has been approved.

The Commission set a date for the Annual Public Budget Meeting for January 13, 2015 at 8:30 am, with a snow date of January 20th. The location will be at Walpole's Town Hall.

Action: The Budget Overview Report was unanimously accepted on a motion by Mrs. Chapell.

Agenda Item: Field Work Accomplished Report

The Fieldwork Accomplished spreadsheet was presented. The Director highlighted various items from the chart.

The Director updated the Commission regarding the final tally of District virus isolations from this past season.

The Director also updated the Commission on a Sept. 30th meeting he and the Field Operations Manager had with Foxboro BOH Agent, Pauline Clifford, Town Administrator, Bill Keegan and other town officials with representatives of the landowners in question regarding junk tires on properties on Oak Street.

The Director informed the Commission of some changes to ULV policy for next season. The Town of Randolph will be moved from Thursday to a Wednesday evening ULV to help alleviate typical high volume of ULV work on Thursday evenings. The office staff plans to devise a policy that will limit the spraying of so called "chronic" requests when mosquito populations do not warrant applications. The Commission agreed that IPM principles should drive our applications and that a reasonable policy was a good idea. The Director will keep the Commission informed of progress.

Action: The Field Work Accomplished Report was unanimously accepted on a motion by Mr. Jacques.

Agenda Item: Policy Handbook Changes

Action: The Districts Policy Handbook, which serves as an addendum to the Commonwealth's Red Book Policy, was approved as written on a motion by Mrs. Chapell.

Agenda Item: Other Notes or Information

The Director informed the Commission of the AMCA meeting to be held in New Orleans, LA from March 27-April 2, 2015.

The next meeting date was set for November 6th at 5:00 pm at District headquarters.

At 5:30 P.M. the meeting was adjourned on a motion by Mrs. Shea.

Respectfully submitted,

Linda Shea, Chairman