

# Norfolk County Mosquito Control District

Commission Meeting

March 27, 2014

The Meeting was called to order at 4:00 P.M. at District Headquarters

Those present were:     Richard Pollack                             Linda Shea, Chairman  
                                  Robin Chapell                             Maureen MacEachern, Vice-chairman  
                                  David Lawson, Director             Caroline Haviland, Field Operations Manager

The minutes of the February 27th, 2014 Commission meeting were unanimously accepted on a motion by Mrs. Chapell, seconded by Mrs. MacEachern

The Director presented a summary of the current financial status of the District. It was noted that based on current projections the District would likely have a rollover that is approximately \$35,700 more than 10% of the SRMCB rollover limit. The Director noted that a vehicle purchase was initiated within the last month. Assuming this purchase is completed before the end of the fiscal year, it will go a long way toward reducing the projected excess rollover. Any additional potential aerial larvicide applications conducted in response to flooding will also reduce the excess rollover. The Director updated the Commission on progress in the facility relocation process. Concern was expressed regarding the seeming lack of initiative from DCAM. The Commission asked if legislative action was needed and if the Commission might make contact to help get traction in the process. The Director suggested that in light of some recent help from Alisha Bouchard and Tara Zadeh that it might be best to hold off on contacting legislators at this time. The Budget Overview Report was unanimously accepted on a motion by Mr. Pollack, seconded by Mrs. Shea.

The Director presented long term charts (1995-2103) showing yearly totals of field work and pesticide use. The Director noted the current exclusion requests for the year. No discussion of the “no spray” policy was entertained. The Director summarized events surrounding recent exclusion requests from The Trustees of Reservation (TTOR) for their properties within the District. The Director noted that he had attended the Medfield Selectmen’s meeting on 3/25/14 at the request of the Selectmen in response to the TTOR action. Mr. Pollack shared about discussions that he has had with TTOR representatives. It is hoped that a meeting of various stakeholders will be able to take place (Mr. Pollack, BOH agents, TTOR representative, The Director of NCMCD) to possibly agree to a more amenable position in regard to their policy toward mosquito control. The Field Work Accomplished Report was unanimously accepted on a motion by Mr. Pollack, seconded by Mrs. MacEachern.

The Field Operations Manager and Director continued discussion from last meeting of a proposal for a revised and updated policy handbook, pay scale and performance review procedure. Suggested changes made at the last Commission meeting were integrated along with a new idea to create a revised step and grade increase chart. Extensive questioning and discussion ensued. The Commissioners agreed to spend some more time reviewing the options presented and give feedback before the next Commission meeting. The Commission will continue to review the proposal at upcoming meetings until a final version is agreed upon.

The next meeting date was set for 4:00 pm on May 1st, at district headquarters.

At 5:40 P.M. the meeting was adjourned on a motion by Mr. Pollack.

Respectfully submitted,

Linda Shea, Chairman