



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
 144 Production Road, Suite C, Walpole, MA 02081
 (781) 762-3681 fax: (781) 769-6436
 www.NorfolkCountyMosquito.org



ROBIN L. CHAPELL **NORMAN P. JACQUES** **MAUREEN P. MACEachern** **LINDA R. SHEA** **RICHARD J. POLLACK, PhD**
 Commissioners

DAVID A. LAWSON
 Director

CAROLINE E. HAVILAND
 Field Operations Manager

**February 21st, 2018 Regular Meeting Minutes of the Norfolk
 County Mosquito Control District Commission**

Commissioners present: Robin Chapell, Linda Shea, Richard Pollack

Commissioners absent: Norman Jacques, Maureen MacEachern

Quorum: A quorum was established.

Others in attendance: David Lawson, Director Caroline Haviland, Field Operations Manager

Note taker: David Lawson

The meeting was called to order at 4:30 p.m.

1) Agenda Item: Approval of the minutes of the January 25th, 2018 Commission Meeting

Action: The minutes of the January 25th, 2018 Commission meeting were unanimously approved on a motion by Mrs. Chapell.

2) Agenda Item: Budget Overview

- a. **FY 2018 budget review:** The Director highlighted the financial state of the District. The Director is attempting to keep the FY2018 rollover into FY2019 in the \$100,000 range for the purpose of maintaining a healthy buffer in FY 2019. The Director believes that the FY 2019 expenses will leave the District with an even smaller rollover into FY 2020; even with an anticipated 3.5% increase in budget. At this time, with the costs associated with the move already processed, the Director will limit the acreage of the spring aerial larvicide to a certain extent to help reach this fiscal goal. The Director plans to maintain enough room in the budget to be able to conduct a flood plain aerial larvicide should that critical need arise during the upcoming summer season. The financial state of the District is sound.

Action: The Budget Overview Report was unanimously accepted on a motion by Mrs. Shea.

3) Agenda Item: Fieldwork Overview

- a. **Field Work Accomplished:** The Director presented a spreadsheet of year-to-date 2018 field work accomplished.

Action: The Fieldwork Overview Report was unanimously accepted on a motion by Mrs. Chapell.

4) Agenda Item: Review of Policy for Remote Participation at Commission Meetings.

The Director updated the Commission on their question regarding the Commissions ability to further define or restrict what “unnecessarily difficult” would mean for the NCMCD Commission. The Director showed the Commission the response from Jessica Burgess, DAR legal, to the question of the Commission from the last Commission meeting. The Commission engaged in further discussion on whether the Commission really needed to accept/implement a remote participation policy, and ultimately agreed that no change was necessary at this time.

Action: No action was taken.

5) Agenda Item: EOTSS at new headquarters

The Director reported that he had e-mailed Lee Cuppola and Tim Drain from EEA-IT with both the Commissions concerns and with the Directors own concerns regarding possible Domain integration at this time. The Director received a response from Lee that indicated that the Commissions’ and Directors’ concerns had been heard. Since that time, the Director has not had any further contact or heard anything new regarding this issue. The Director shared his thoughts with the Commission about how he felt that SRMCB and DAR have been supportive of the District(s) on this issue. The Commission wished to also express their gratitude to the SRMCB/DAR for their support.

Action: No action taken.

New Business:

The Director gave a quick overview of a meeting that had taken place earlier in the day, with participation by the District Directors and DAR/SRMCB representatives, regarding requests by the Audubon Society and The Trustees of Reservation to allow posting exceptions to the current exclusion regulations for their large properties. It appears that DAR will consider changes to the regulations regarding approved marking for aerial larvicide applications and for approved marking for the large properties of these groups for ground applications.

The Commission changed the date of the previously scheduled meeting from March 29th, 2018 at 4:30 p.m. at District Headquarters, to March 27th at 8:00 a.m.at District Headquarters.

At 5:07 p.m. the meeting was adjourned on a motion by Mrs. Shea.

Respectfully submitted,

Richard Pollack, Chairman