



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
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ROBIN L. CHAPEL **NORMAN P. JACQUES** **MAUREEN P. MACEachern** **LINDA R. SHEA** **RICHARD J. POLLACK, PhD**
 Commissioners

DAVID A. LAWSON
 Director

CAROLINE E. HAVILAND
 Field Operations Manager

December 3rd, 2015 Regular Meeting Minutes of the Norfolk County Mosquito Control District Commission

Commissioners present: Robin Chapell, Maureen MacEachern, Richard Pollack, Linda Shea.

Commissioners absent: Norman Jacques

Quorum: A quorum was established.

Others in attendance:

David Lawson, Director

Caroline Haviland, Field Operations Manager

Note taker:

David Lawson

The Meeting was called to order at 4:32 P.M. at District headquarters.

Agenda Item: Approval of Minutes of the September 24th 2015 Commission Meeting,

Action: The minutes of the September 24th, 2015 Commission meeting were unanimously approved on a motion by Mr. Pollack.

Agenda Item: Approval of Minutes of the October 28th 2015 Commission Meeting,

Action: The minutes of the October 28th, 2015 Commission meeting were unanimously approved on a motion by Mrs. Shea.

Agenda Item: Budget Overview

a. FY 2016 expense review

The Director presented a sheet highlighting the budgetary state of the District.

b. Public Budget Meeting preparation

The Director also passed out a sheet with the estimated FY 2017 Cherry Sheet Assessments. The Director noted that these figures would be presented at the upcoming Public Budget meeting on January 12th.

c. Headquarters Relocation process

The Director updated the Commission on the pending RFP for a new lease that will be put out within the next week. The Director asked the Commission what degree of involvement the Commission wished to have in the process of vetting a new headquarters location. It was agreed that after the Director had settled on what was deemed the best prospect, the Commission would like to visit the location.

Action: The Budget Overview report was accepted unanimously on a motion by Mrs. Shea.

Agenda Item: Fieldwork Overview

The Director passed out a spreadsheet with year to date field work accomplished numbers, noting the current focus on water management field work. As informational, the Director also passed out a sheet with the Districts 5 year ULV acreage per town compared to the weighted amount each town 'should' receive based on each town's proportionate contribution to the Districts budget. Discussion ensued regarding the idea of balancing the need to provide services proportional to each town's financial contribution, but to also realize that the District is specifically designed as a regional program and that leeway in the amount of each town's services must be allowed for in view of this.

Action: The Fieldwork Overview Report was unanimously accepted on a motion by Mrs. Chapell

Other information:

Mr. Pollack mentioned, as informational, that the EPA was considering registering CO₂ as a pesticide in regard to its use as an attractant in mosquito traps.

He briefed the group on a meeting he attended with the SRB, DPH and Representatives from Clarke Mosquito Control regarding registering Duet as a product for use in Aerial Applications in the State of Massachusetts.

He mentioned the idea of having the District be a presence at the Needham 4th of July Parade.

Action: No action taken on any of these items.

The Commission has already set the next meeting (the Public Budget Meeting) for January 12th, at 8:30am at Walpole Town Hall.

At 5:08pm the meeting was adjourned on a motion by Mrs. Shea.

Respectfully submitted,

Maureen MacEachern, Chairman