

# Norfolk County Mosquito Control District

Commission Meeting

August 15, 2013

The Meeting was called to order at 4:01 P.M. at The District Headquarters

Those present were:                    Richard Pollack, Chairman            Norman Jacques  
   Robin Chapell                            David Lawson, Director  
   Maureen MacEachern

The minutes of the July 18th, 2013 Commission Meeting were unanimously accepted on a motion by Mrs. MacEachern, seconded by Mrs. Chapell.

The Director presented a brief summary of the overall budget situation. The Fiscal year 2013 is closed, and the Director is confident that no further bills will be assessed. The District is likely to end the FY 2013 year having spent approximately \$1,634,836 of a \$1,801,121 in total available funds. This will allow the District to roll over approximately \$166,285, 10.9% of the certified appropriation. The Director noted that the rollover unintentionally exceeded 10% due to 2 orders made in FY 2013 that were not delivered until FY 2014. As the fiscal 2013 year comes to a close and fiscal 2014 has begun, the financial state of the District is excellent. The Director noted that he had submitted to the Projects Administrator, a spending plan for FY 2014. The District expects to spend \$1,601,381 of \$1,755,599 in total funds available, with a projected rollover of \$154,218 (9.7%). The Director also presented a FY 2015 budget to the Commission for their approval. The Commission unanimously voted to approve a \$1,628,967 budget, on a motion by Mrs. Chapell, and seconded by Mr. Jacques. This budget is a 2.5% increase over FY 2014. The overall Budget Review Report was unanimously accepted on a motion by Mrs. Chapell, and seconded by Mrs. MacEachern.

The Director then reviewed the field work accomplished report. The Director noted the current emphasis on ULV applications, basin treatments, and ground larviciding. He made note of the record number of requests this year so far, due in large part to outbreaks on the Neponset and Charles River floodplains, and salt marsh mosquito outbreaks, but also just lots of requests from the entire District. The Director approached the Commission with the idea of conducting aerial adulticide applications in future years when flood plain outbreaks occur. Much discussion ensued regarding options for this consideration. Ultimately, the Commission encouraged the Director to pursue this option. The Director also gave a brief update on the status of the new Muskeg and trailer. The Commission unanimously voted, on a motion by Mr. Jacques, seconded by Mrs. MacEachern, to accept the field work accomplished report.

The Director and Mr. Pollack updated the rest of the Commission on changes to and progress with HR 3568 and a possible vote on it in the near future. The Director also noted new language inserted into Chapter 252.

Mr. Pollack updated the Commission on virus activity across the state and region.

The next meeting date was reaffirmed for September 26<sup>th</sup>, at 4:00 pm at District headquarters. A meeting was also set for October 16<sup>th</sup>, at 4:00 pm, at District Headquarters.

At 4:57 P.M. the meeting was adjourned on a motion by Mrs. Chapell.

Respectfully submitted,

Richard Pollack, Chairman